John Ciechoski

**(570)406-1330**

**johnciechoski@gmail.com**

# Experience

## December 2021 - Present

### Chewy Distribution Center - *Warehouse Associate*

### 600 New Commerce Blvd. Wilkes-Barre, PA 18706

* Maintained and updated accurate inventory records of all products received and shipped
* Operated forklifts, pallet jacks, and hand trucks to move products within the warehouse
* Assisted in the receiving and inspection of incoming shipments and verified accuracy of orders
* Picked and packed orders for shipping and prepared them for delivery
* Followed established safety procedures to ensure a safe and secure work environment
* Collaborated with team members to complete tasks efficiently and effectively
* Participated in physical inventory counts and ensured accuracy of stock levels

## February 2021 - December 2021

### National Guard Field Maintenance Shop - *Maintenance Technician*

### 6 Stauffer Industrial Park. Taylor, PA 18517

Supervisor: Charles Gudaitis (570)562-4711

* Maintained and repaired a variety of military vehicles, including Humvees, 5-ton trucks, and 2.5-ton trucks
* Conducted routine inspections and preventive maintenance to ensure vehicles were in good working order
* Troubleshot and repaired vehicles
* Worked in fast-paced and dynamic environments, often under challenging conditions
* Collaborated with team members to complete tasks efficiently and effectively
* Utilized a variety of tools and equipment, including hand tools, power tools, and diagnostic equipment

## April 2019 - Present

### Pennsylvania Army National Guard -  *Maintenance Technician*

### 3401 Olyphant Ave. Scranton, PA 18705

Platoon sergeant: SFC Gudaitis (570)562-4711

* Maintained and repaired a variety of military vehicles, including Humvees, 5-ton trucks, and 2.5-ton trucks
* Conducted routine inspections and preventive maintenance to ensure vehicles were in good working order
* Troubleshot and repaired vehicles in the field and at forward operating bases
* Worked in fast-paced and dynamic environments, often under challenging conditions
* Collaborated with team members to complete tasks efficiently and effectively
* Trained junior soldiers on proper vehicle maintenance procedures and techniques
* Utilized a variety of tools and equipment, including hand tools, power tools, and diagnostic equipment

## December 2018 - June 2020

### Chewy Distribution Center - *Warehouse Associate*

### 600 New Commerce Blvd. Wilkes-Barre, PA 18706

Supervisor: Daniel Lee (272)268-4700

* Maintained and updated accurate inventory records of all products received and shipped
* Operated forklifts, pallet jacks, and hand trucks to move products within the warehouse
* Assisted in the receiving and inspection of incoming shipments and verified accuracy of orders
* Picked and packed orders for shipping and prepared them for delivery
* Followed established safety procedures to ensure a safe and secure work environment
* Collaborated with team members to complete tasks efficiently and effectively
* Participated in physical inventory counts and ensured accuracy of stock levels

## February 2018 - December 2018

### Keller Williams Real Estate - *Sales Associate*

### 749 Northern Blvd. South Abington Township, PA 18411

Broker: Sherrie Miller (570)585-5800

* Assisted clients in buying, selling, and renting properties by providing expert advice and guidance
* Conducted market research and analyzed property data to help clients make informed decisions
* Developed and maintained a strong network of contacts to generate new business opportunities
* Negotiated deals and contracts on behalf of clients and ensured smooth and successful transactions
* Provided exceptional customer service by responding promptly to clients' inquiries and concerns
* Utilized effective marketing strategies to promote properties and attract potential buyers and renters
* Stayed current with industry trends and regulations to provide clients with up-to-date information

## May 2016 - February 2018

### Neiman Marcus Distribution Center - *Bergdorf Goodman Supply Coordinator*

### 450 Centerpoint Blvd. Pittston, PA 18640

Supervisor: Austin Caramanno (570)883-2400

* Managed the shipping and receiving process and ensured the accuracy of orders
* Operated material handling equipment to move products within the warehouse
* Assisted in loading and unloading trucks and verifying the accuracy of shipments
* Maintained and updated inventory records of all products received and shipped
* Coordinated with team members to resolve any discrepancies or issues with shipments
* Followed established safety procedures to ensure a safe and secure work environment

## November 2015 - May 2016

### Neiman Marcus Distribution Center - *Warehouse Associate*

### 450 Centerpoint Blvd. Pittston, PA 18640

Manager: Nancy Wells (570)883-2400

* Maintained and updated accurate inventory records of all products received and shipped
* Operated forklifts, pallet jacks, and hand trucks to move products within the warehouse
* Assisted in the receiving and inspection of incoming shipments and verified accuracy of orders
* Picked and packed orders for shipping and prepared them for delivery
* Followed established safety procedures to ensure a safe and secure work environment
* Collaborated with team members to complete tasks efficiently and effectively
* Participated in physical inventory counts and ensured accuracy of stock levels

# Education

### West York Area High School *August 2008 - June 2012*

### Luzerne County Community College *August 2021- Present*

[Link back to website](https://jc0452712cis145.cisweb.luzerne.edu/resume.html)